# SCBF 2023-24 AGM

# 15th May 2024 at 1800

# Training Room, Market House/Zoom

**Present**

Chris Bunyan (Chair), Alistair Christie-Henry, Alistair Laurenson, Kenny Pottinger, Colin Clark, John Dally, Aileen Brown, Jamie Macbeath, James Garrick, John Parry, Angela Sutherland, Jim Milne and David Cooper.

**In attendance**

Irene Hamilton (RSM), Lindsay Dougan (SSE Renewables), Eleanor Gear (SCBF Fund Manager), Emma McKay (SCBF Administration Officer) and

Paul James (SCBF Director Nominee for Skerries)

Chris Bunyan opened the AGM and welcomed everyone for attending. In particular, CB welcomed Irene Hambleton from RSM as SCBF’s financial advisors and independent accountants and Lindsay Dougan from SSE Renewables.

**1. Minutes of 2022-23 AGM**

Proposed by Alistair Christie-Henry and Seconded by John Dally

**2. Apologies**

Jim Anderson, Martin Tregonning (Member) and Jimmy Smith (SCBF Director Nominee for Sandwick)

**4. Resignations as directors**

Robin Black (May 2023) and Karen Hannay (March 2024)

**5a. Nominations from community councils**

At this stage, Eleanor Gear took over chairing the meeting.

As per rule 32, the directors from Lerwick, Nesting and Lunnasting, Northmaven, Sandness and Walls, Sandsting and Aithsting and Sandwick all retire at the AGM and the nominations for the vacant seats are,

Lerwick – Jim Anderson, proposed by Alistair Christie-Henry, seconded by Colin Clark

Nesting and Lunnasting – Alistair Laurenson, proposed by John Dally, seconded by Alistair Christie-Henry

Northmaven – John Parry, proposed by Angela Sutherland, seconded by Alistair Christie-Henry

Sandness and Walls – Jamie Macbeath, proposed by Aileen Brown, seconded by Colin Clark

Sandsting and Aithsting – James Garrick, proposed by Angela Sutherland, seconded by John Dally

Sandwick – Jimmy Smith, proposed by Alistair Christie-Henry, seconded by Jamie Macbeath.

There were also nominees from the previously vacant seats in Fetlar and Skerries.

Fetlar – Graham Booth, proposed by Jamie Macbeath, seconded by John Parry

Skerries – Paul James, proposed by Alistair Christie-Henry, seconded by Alistair Laurenson

These directors were all appointed unanimously by members.

There is still a vacancy for Burra and Trondra.

**5b. Co-option of any directors**

SCBF can co-opt up to three directors. Alistair Christie-Henry proposed Chris Bunyan, seconded by John Dally, members agreed unanimously.

Under the rules the officers are elected at the beginning of the management meeting which follows the AGM. The meeting agreed to nominate a temporary Chair for the rest of the AGM and Chris Bunyan was proposed by Alistair Christie-Henry and seconded by John Dally.

Chris Bunyan then took over chairing the remainder of the AGM.

Chris welcomed Paul James as a director of SCBF and said he hoped he enjoyed his work with us.

**6. Chair’s report**

The Chair’s report was circulated prior to the meeting. Chris Bunyan added that it has been a very busy year. A 5-year business plan has been developed, approved by SCBF directors and SSE Renewables, the MoA for the main fund has been signed, SCBF now have an office, two staff and a new website under development.

He thanked Neville for his long contribution to SCBF and Lindsay Dougan and Eleanor Gear for their support.

Report noted.

**7. Finances and Accounts for 2023-24**

**(1) Financial report from Treasurer**

Nothing to add from the treasurer on the circulated report. Chris Bunyan thanked Aileen Brown for her work as Treasurer. Report noted.

**(2) Accounts for 2023-24 and any comments from RSM**

Irene Hambleton spoke through the accounts and advised that SCBF were unusual in that they would not show a surplus or a deficit but would show ‘deferred income’ as the funds are committed as grants. Administration was higher in 2023-24 mainly due to increased grant payments, higher IT and running costs (new office), consultation costs and additional legal and accountancy advice for the MoA.

The adoption of the annual accounts presented by RSM were proposed by Alistair Christie-Henry, seconded by John Parry and agreed by members.

**(3) Appointment of financial advisors for 2023-24**

CB proposed RSM as financial advisors and independent accountants for 2024-25 to prepare financial statements in accordance with FRS 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS 102”) and the requirements of the Cooperative and Community Benefit Societies Act 2014. Seconded by Aileen Brown. No dissent.

**8. Questions from members**

None

**9. Any other business**

Lindsay Dougan thanked SCBF for all their work and stated that this should be a period of reflection of success following the signing of the largest onshore community benefit agreement, and publishing of the business plan. She also mentioned the additional work of volunteers, particularly those involved in preparing the business plan. The next 5 years will be challenging with many organisations making funding cuts which SCBF cannot be responsible for replacing, however, the business plan provides clear guidance on what the community are looking for. Lindsay also made thanks to Eleanor for managing the funding so diligently and to Chris who commits and puts in a significant amount of time to SCBF. Other communities could learn from SCBF.

Chris Bunyan thanked Lindsay for her kind words and for the great support she has been.

Angela Sutherland resigned as a director. Chris thanked her for all her work.

AGM closed at 1830 with Chris again thanking all those for attending.